

FRANCESTOWN HERITAGE COMMISSION
Minutes of November 9, 2013 Meeting

Present: Maureen vonRosenvinge, Barbara Caskie, BJ Carbee, Diane Curran, Michele Ferencsik, Elly Miles
Excused: Betsy Hardwick
Others: Warren Kiblin

The minutes of the prior meeting were accepted as written with the following corrections:
Michele Ferencsik was excused (not absent);
Paragraph 8: restoring (not replacing) the windows fire/heat sensing (not suppressant) system
Paragraph 9: Add: The water has already been shut off.

Elly is still looking into T-shirt design and production.

Frank Hanchett's donation of \$200.00 was unanimously accepted by the Commission.

Maureen met with Mike Petrovick and the Building Inspector to review capacity issues and the number of bathrooms required. A professional consultation on the most appropriate type of fire protection (water, chemical, heat sensor) will be needed. Current records indicate the exact boundary line needs to be clarified by survey.

Maureen attended the October 21st meeting of the Board of Selectmen to address Town Hall renovation questions and give an update on the budget.

\$100.00 is left from the \$1,000.00 budget Commission operating budget.

Maureen discussed the following with respect to Town Hall renovation costs.

In percentages: Approximate renovation costs lead to an estimated division of expenses:

Commission fundraising and inkind donations	= 30%
Town funds	= 30%
LCHIP grant	= 40%

(It is important to note that another LCHIP grant would only be available if an application with matching funds is received by October 2014. The Commission needs to ensure townspeople are fully informed before the next Town Meeting.)

In a rough estimate (hard figures not available due to unresolved variables):

Project management	\$160,000-\$200,000
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Architectural \$50,000
(Above amounts to be funded as in-kind donations.)

Construction
Replace the Bump Out \$355,000
Upgrades to Existing Building \$525,000

These figures do not include tower repair or painting the building including lead mitigation; other options not included are the kitchen, additional lighting, stage upgrades, second floor upgrades and preparation of basement for potential archival storage; the objective is to get the building open for year-round use.

The Heritage Museum Committee met on October 15th. The Museum will be closed until spring. The exhibits have protective covering where necessary and pest control has been set up. The Museum focus will be education. There is a need for a volunteer support group and an alarm system separate from the Town Hall. Diane and Maureen met with the Registrar of the Currier Museum for advice concerning inventory and care of the collection. The Heritage Commission approved purchase of Registration Methods for the Smaller Museum by Reibel recommended by the Currier Museum Registrar.

Maureen and Elly will meet during the winter to set up the Commission files.

The next regular meeting is scheduled for December 14, 2013 at 9 AM.